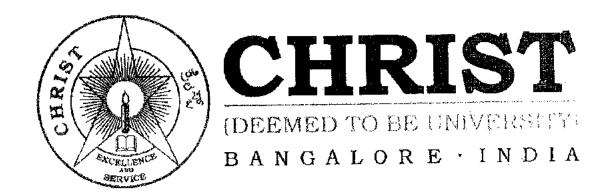# 7.2 - Policy Document

ASCII Activities

CHRIST (Deemed to be University)
BENGALURU – 29

Department of CSE

Policy and Standard Operating Procedure for ASCII

(Association of Students of Computer Science and Engineering and Information Technology with Innovation)

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1. Introduction

1.1 Background

Association of Students of Computer Science and Information Technology with Innovation (ASCII) is a student body under the Department of Computer Science and Engineering and Information Technology at School of Engineering and Technology, CHRIST (Deemed to be University).

This student body is a plethora of man oeuvres, tagged along with knowledge for all its members. The extremely talented student body manages not only just mind-boggling hackathons and various other competitions but also conducts technical talks from industry experts. ASCII also organizes a techno - cultural fest called FOOBAR, that has various technical talks, workshops and cultural and technical competitions. ASCII mainly aims at collective growth of students as a community in which peers help out each other to bring out the best in everyone.

One's career in the IT Industry can only go upwards, if one is always up-to- date on what are the new advances in the various fields that are encompassed by this sector and ASCII works just to do that. But that's not all, the student body also has its own factions. These individual factions are not just groups to implement and deliver information, they are tightly knit communities that allow seniors- juniors to erase semester-based boundaries and truly act like a community to bring out the best in each other.

To learn and to grow together with common interests is what it means to be a part of ASCII. Being a CSE/IT engineer is not just about working in the IT sector, it's about exploring each and every sector this technology has touched

Clubs Under ASCII

In order, to get the students of this department acquainted with some of these sectors, ASCII has 5 groups under it: Neuron, Design Club, Stuxnet, Coding Club and Web Development Club.

1.2 Purpose of Manual

This document has been prepared to make the activities of ASCII clear to all the stakeholders. This document may be made available to the students so that they may have clarity on the process and procedure to enroll and participate in ASCII activities.

2. Standard Operating Procedure

Office Bearers

There are four student office bearers of ACII

- President
- Vice – President
- Secretary
- Treasurer

A Faculty coordinator will be assigned by the Head of the Department, Department of Computer Science and Engineering for coordinating the activities of ASCII

2.1 Eligibility for Office Bearers

2.1.1 One office bearer will be selected from each Section of CSE and IT and will be designated as President/Vice-president/Secretary/Treasurer.

2.1.2 Students having 85 % of attendance and First Class in their academics are eligible to apply.

2.1.3 Student should have actively participated in the ASCII activities till fourth semester.

2.1.4 Only fifth semester students are eligible for office bearer positions.

2.1.5 The tenure of office bearers will be for one academic year.

2.1.6 Student should possess leadership qualities.

2.1.7 Student should not hold any other position in any of the club/professional Society.

2.2 Activities

2.2.1   Based on the expertise of students, peer to peer workshops will be conducted by the students for the students. All these workshops will be conducted after the regular working hours of the university.

2.2.2   Suggestions will be gathered from students to identify the areas which the students need hands on and technical talks. Based on the student's requirement, technical talks or hands-on sessions will be arranged.

2.2.3   Students will be motivated to participate in all technical fests and Hackathons.

2.2.4   Flagship event of ASCII, Foobar will be organized in the even semester.